

- To: Parents/Guardians of children
- Re: Promoting to a 3-year old classroom

In order for your child to promote to a 3-year old room in August he/she must be completely pottytrained. Completely potty-trained means no diapers, regular or pull-ups, and he/she consistently uses the potty, occasional accidents are acceptable.

If your child has been completely potty-trained for at least 4 weeks, he/she will be placed in a 3year old room.

If your child has occasional accidents but is on his/her way to being completely potty-trained he/she will be placed in a 3-year old room.

If your child is still in diapers or pull-ups by June 26th he/she will remain in a 2-year old room until ready to promote. We will save a space in his/her assigned 3-year-old room until August 31st. Your child's teacher can give you some helpful hints or ideas to encourage your child to be potty-trained.

Please respond to this email with your child's name and potty-training status.

Student Name

MY CHILD IS COMPLETELY POTTY-TRAINED AND HAS BEEN FOR AT LEAST FOUR WEEKS

MY CHILD IS POTTY-TRAINED, BUT DOES HAVE ACCIDENTS ONCE IN A WHILE

MY CHILD IS PARTIALLY POTTY-TRAINED, BUT STILL HAS FREQUENT ACCIDENTS

MY CHILD IS STILL IN DIAPERS/PULL-UPS

Parent/Guardian Sig	anature:

Date: _____

Thank you,

Cari French Registrar